

MINUTES
REGULAR MEETING
CITY COUNCIL

April 6, 2015

Mel L. Cohen, Mayor

Scott Hildebran, Assistant City Manager
Louis E. Vinay, Jr., City Attorney

John H. Cantrell)
Forrest A. Fleming) Councilmen
Sidney Simmons)
Ronnie Thompson)

Becky Brinkley, Interpreter

I. The meeting was called to order in the Council Chamber at City Hall at 5:30 p.m. by Mayor Cohen.

II. Public Comment – The Mayor stated the guidelines for public comment.

No one wished to appear before Council.

The Mayor recessed the meeting at 5:31 p.m.

III. Business of the Council – The Mayor reconvened the meeting at 6:00 p.m.

IV. Pledge of Allegiance to the Flag – Councilman Fleming led the recitation of the Pledge of Allegiance to the Flag.

V. Introduction of Council – The Mayor introduced the Council and staff. It was noted that the City Manager was on vacation.

VI. Invocation – The invocation was given by the Rev. Jesse A. Carr, Walker Road Baptist Church.

VII. Retiree Resolution – The Mayor invited former Councilman Larry Whisnant to read the Retiree Resolution for Jack Parks. Whisnant spoke fondly of his friendship with Jack, read the resolution, and then presented it to Jack. Jack retired from the Public Works Department as Equipment Services Supervisor with 30 years' service.

Upon motion by Councilman Thompson, seconded by Councilman Cantrell, and carried unanimously, the Council approved Resolution # 15-14 honoring retiree Jack Parks.

VIII. Presentation of Service Pins - The Personnel Committee and City staff have decided to recognize long-term employees for years of service at a Council meeting. The Mayor reported service pins are to be presented the following employees:

- Mike Crotts, Development & Design, Chief Building Inspector, 20 years. Mike was unable to attend the meeting. He will be presented his pin at a later time.
- Marty Ollis, Water Resources, Senior Plant Operator / Wastewater, 25 years. Marty was unable to attend the meeting. He will be presented his pin at a later time.

IX. Public Advocacy Issues and Strategies

- a. The Mayor announced the following upcoming events: *The Texas Tenors* at CoMMA on April 16. The Mayor's Human Resources Commission, Citizens of the Year Banquet, will be held on April 30.

The Mayor announced that TGIF concerts would begin on Friday, May 1 on the old Courthouse Square. Farmer's Markets on Saturdays starting on April 25 and on Wednesdays beginning on May 5.

- b. John Krebs, Staff Archaeologist, Exploring Joara Foundation, Inc. (EJF) – Krebs shared a short history of the Exploring Joara Foundation a 501(c)3 non-profit. The Berry Site is a nationally recognized archeology site; the site of Ft. San Juan and Joara, a Native American village. Ft. San Juan was established 20 years before Roanoke and 40 years before Jamestown. The site was featured in *Discovery Magazine* as one of the top science stories in 2013. Krebs stated that they hosted over 500 people at last year's Field Day at the Berry Site. EJF Summer Camp program hosts campers from all over the country and beyond. There is no other program like it in the United States. Krebs introduced his high-school intern, Katherine Matthews, who is so well-versed she now trains other interns. Krebs stated the biggest move this past year has been the hiring of Executive Director Marie Palacios, whom he introduced.

Palacios stated she is a Morganton native who moved away at age 7 and is very happy to be back home. She thanked the Council for their support of Exploring Joara Foundation. She stated she has seen how important the partnership with the City has been to EJF.

- c. Proclamation: The Mayor read the Mayor's Day of Recognition for National Service proclamation and presented it to Paige Pitts, Senior Corps Director, J. Iverson Riddle Developmental Center.

Upon motion by Mayor Cohen, seconded by Councilman Cantrell, and carried unanimously, the Council approved the Mayor's Day of Recognition for National Service proclamation.

Pitts stated her thanks for recognizing this program. The Senior Corps in Burke County has been in place for 50 years. The volunteers in the Foster Grandparent program are in the elementary schools, at Headstart and at the J. Iverson Riddle Center which is the host for the national grant program. Pitts stated that volunteers are the unsung heroes.

d. RP3 Award 2015-2018 – The Mayor presented the award to Brooks Kirby, Director of Electric Services. Brooks stated the American Public Power Association's (APPA) RP3 program recognizes city utilities that are highly proficient in providing electric power to the people who live and work in their communities. The program rewards public power systems that continually demonstrate proficiency in four areas: reliability, safety, work force development/training, and system improvement. This year only 84 of the nation's more than 2,000 public power utilities have earned RP3 recognition for providing consumers with the highest degree of reliable and safe electric service. This is the fourth consecutive award the City of Morganton Electric Department has earned since 2008.

e. Viscotec Lighting Rebate – The Mayor stated he was pleased to present to Viscotec's president Koji Kawada and Executive Vice-President Jeff Kale a credit of \$25,000 dollars on their power bill for their company's recently completed lighting upgrade. He stated that Viscotec has been participating in the Lighting Rebate Program offered by the City of Morganton and ElectriCities. The program recognizes companies that invest in newer more efficient lighting that saves both the customer and the City.

The Mayor continued stating that Viscotec has been part of our community for many years and has constantly demonstrated good corporate citizenship by investing in not only new production equipment and new production procedures but they have also invested in environmental equipment in the form of solar energy. He stated his congratulations for Viscotec's initiative to reduce energy cost.

Mr. Kale thanked the Mayor and Council for the rebate and stated it shows Viscotec's strong commitment to Morganton. He stated they are pleased with the strong partnership; Morganton has been good for Viscotec and he hoped Viscotec was good for Morganton.

The Mayor stated that Viscotec has, indeed, been good for Morganton. The Mayor asked President Kawada to pass along greetings to his father.

f. Legislative Update – The Assistant City Manager gave an update on Town Hall Day and what is happening in the Legislature. He stated that over 1,300 bills have been filed in the General Assembly many of which will have an impact on the City of Morganton. Items that staff are focused on include replacement of the lost revenue from the last session's repeal of privilege license tax, sales tax redistribution, and historic tax credits.

g. Public Safety Report – Major Mark Bradshaw covered some of the highlights of the Public Safety Annual Report. He stated the complete report is on the City of Morganton website. Major Bradshaw pointed out that some of the statistics look skewed because of the low numbers such as zero incidents in one year to three incidents this past year which shows as a 300% increase. He pointed out some of the highlights and accomplishments made in the past year including employees who were recognized with awards.

Other announcements:

h. The Mayor announced that Dura-Lee Fabrics has been in Morganton for a number of years. In a recent news article it was announced they would be moving their New York operations to Morganton. There will be 64 new jobs for Burke County. The City and BDI plan to meet with the president of Dura-Lee next week.

i. The Mayor then talked about the Saluda branding article in the Asheville Citizen Times. Morganton was mentioned in that article.

j. The Mayor asked Sharon Jablonski to give an update on the Main Street Conference. She thanked the Council and staff for the support given during the week. She reported there were more than 550 people in attendance and over 50 volunteers who stepped forward to help. Venues included the Recreation Center, CoMMA, First United Methodist Church and Calvary Lutheran Church, whose members went so far as to set-up for the week relieving staff to do other work. Sharon stated that during the week she was stopped over and over from people across the state saying “wow, we are blown away.” She stated it was a proud week for Morganton including the Governor and Secretaries’ visit. She commended the Community House and Main Street staff who shone throughout the days.

X. North Carolina Municipal Power Agency Number 1 Update – There was nothing to report.

XI. Consent Agenda – The Assistant City Manager presented the consent agenda and asked if any items should be removed. No request was made.

Upon motion by Councilman Thompson, seconded by Councilman Simmons, and unanimously carried, the consent agenda was approved and each individual item adopted as stated, these being as follows:

A. Approved Minutes for a Regular Meeting held on March 2, 2015, a special workshop meeting on March 2, 2015, and the annual workshop meeting held on February 20, 2015.

B. Approved tax releases in the amount of \$1,327.57.

C. Adopted amendments to the Municipal Records Retention and Disposition Schedule to amend current retention practices as necessary to comply with North Carolina General Statutes 121 (Archives and History) and General Statutes 132 (Public Records Law).

XII. Items Removed from Consent Agenda – There were no items removed from the consent agenda.

XIII. New Business

A. Public Hearings and Actions

1. Second Public Hearing for the City of Morganton Consolidated Action Plan FY 2015-2019

The Mayor opened the public hearing at 6:42 p.m.

Lisa Helton, Community Development Administrator with WPCOG stated the City of Morganton is holding this public hearing for the purpose of presenting the plan and to receive public input and comments on the 2015-2019 Consolidated Plan for the City of Morganton. Any input will be in the consolidated plan for submittal in May.

This Plan, as required by the U.S. Department of Housing and Urban Development (DHUD), outlines the goals and actions of the City of Morganton in its use of Community Development Block Grant (CDBG) funds for the next five years, beginning July 1, 2015 and ending June 30, 2019.

Lisa shared goals and objectives of the plan including Broughton Reuse, old Wal-Mart, Sterling Street corridor improvements, elimination of slum and blight, and more.

This hearing was advertised in the Morganton *News Herald* on March 13 and 27, 2015.

There being no public comment, the Mayor closed the public hearing at 6:45 p.m.

Action:

Upon motion by Councilman Fleming, seconded by Councilman Cantrell, and carried unanimously, the Council directed staff to proceed with submission of the Consolidated Action Plan for FY 2015-2019.

2. Public Hearing to Consider a Zoning Ordinance Amendment to Section 3.4.2 (D)(3) to Clarify the Conditions by Which Family Care Homes May Be Established

The Mayor opened the public hearing at 6:45 p.m.

The City Attorney stated the purpose of this amendment is to clarify conditions related to Family Care Homes. Within the new zoning ordinance a half-mile spacing standard was carried forward from the previous ordinance for Family Care Homes. The half-mile spacing is a condition provided for within the NC General Statutes. This criterion has been used by the City for many years; however, under the new ordinance, the staff discovered the new Zoning categories inadvertently made this condition more restrictive than the previous ordinance. The new ordinance was not intended to create this result. A family care home provides residential living facilities for no more than six residents. They must be licensed by NC Department of Health & Human Services and cannot house violent or dangerous residents. The homes provide 24-hour staffing for the residents. The amendment would clarify that the one-half mile minimum spacing applies only in LID zones and in Neighborhood Conservation Overlays.

The staff and Planning Commission have reviewed this amendment and both have determined it complies with the Morganton Mission 2030 Land Development Plan and recommend it be approval.

This Public Hearing was advertised in the Morganton News Herald on March 18th & 25th, 2015

There being no public comment, the Mayor closed the public hearing at 6:47 p.m.

Actions:

Upon motion by Councilman Cantrell, seconded by Councilman Simmons, and carried unanimously, the Council confirmed that the requested amendment is in compliance with the Morganton Mission 2030 goals and objectives.

Upon motion by Councilman Thompson, seconded by Councilman Fleming, and carried unanimously, the Council adopted a Zoning Ordinance Amendment (Ordinance #15-11) that requires one-half mile spacing conditions for Family Care Homes only within LID and NC-O districts.

B. Other Business

1. Consideration of Entering into a CDBG Small Business Loan Agreement with Avery Avenue Partners for the Purpose of Opening a New Grocery Store at 208 Avery Avenue

The Mayor asked that this item be moved up on the agenda so Mr. Kirchner could get back on the road to Asheville; the Council agreed. The Assistant City Manager stated that Avery Avenue Partners (AAP) is a local partnership that owns the abandoned Harris Teeter Building located at 208 Avery Avenue. In an effort to reoccupy the building with a new grocery store, AAP has agreed to renovate a portion of the building to locate

a Food Matters Market which offers natural and organic products and groceries. Food Matters is independently owned and operates a store in Brevard, NC and is about to open its second store in Hickory, NC. The company projects it can generate approximately \$3 million in annual sales during its first year of opening in Morganton. Over the next 5 years the company projects an 8% growth rate with sales anticipated at \$4.6 million. The company is known for building partnerships with many local farmers, restaurants and healthcare related businesses in an effort to provide consumers with healthy food purchase options. The Grocery will occupy approx. 15,000 sf of the building and offer a wide assortment of natural food products as well as supplements and deli products in a upscale convenient downtown location.

The CDBG investment of \$75,000 will supplement a \$400,000 owner capital investment by AAP and \$500,000 grocery capital investment by Food Matters. Food Matters anticipates a minimum of 10 new jobs to be created within the first year of opening. CDBG funds require at least 51% of the new jobs be filled by HUD qualifying individuals.

The City has set aside CDBG Funds for the purpose of encouraging small business as well as to achieve the City's Mission 2030 goals. This business loan is being recommended by the staff to promote both of these goals.

Al Kirchner, a principal partner of Food Matters Market, addressed the Council. Kirchner stated that Food Matters likes working with small communities to bring a local market. Their goal is to bring good food and good participation from the communities. He stated they look forward to moving on with this project.

The Mayor stated this is a niche that is well-needed in the Morganton area.

Upon motion by Councilman Thompson, seconded by Councilman Simmons, and carried unanimously, the Council approved entering into a \$75,000 CDBG Loan Agreement with Avery Avenue Partners for the purpose of renovating an existing building and opening a new Food Matters Market at 208 Avery Avenue.

2. Consideration of an Engineering Contract with Freese & Nichols and Appropriation of Funds for Emergency Aeration Modifications for the Pure Oxygen System and Budget Amendment

The Assistant City Manager introduced Brad Boris, Water Resources Director. Brad stated that at the wastewater plant, the performance of the pressure swing adsorption (PSA) system that concentrates oxygen from the atmosphere and pushes it into the secondary treatment process has declined to a point that it has become ineffective. Several mechanical and instrumentation issues have rendered the system irreparable. To compensate for the loss of the PSA equipment, the only current viable alternative is to import liquid oxygen (LOX) in refrigerated tanker trucks. Although this alternative has no capital cost, the operational costs are expensive. Costs are estimated at \$25-30,000 per month.

Staff is working with the engineering firm, Freese & Nichols. They have evaluated a short term solution that will reduce the amount of LOX needed and reduce the risk of regulatory noncompliance. This plan has a capital cost of approximately \$620,000 inclusive of design, equipment procurement, and construction. Under this plan, the recently constructed EQ basin will be converted to a temporary aeration basin utilizing surface aerators. In addition to procurement and installation of the equipment, piping and electrical modifications will be required. This solution, once implemented, is temporary in nature, and should provide adequate secondary treatment until a permanent solution can be implemented.

Staff has identified \$150,000 from the current budget to put towards this project. The remaining cost will be requested to be appropriated from retained earnings by budget amendment. We have these funds in our reserves.

A task authorization detailing the engineering was received from Freese & Nichols for services related to this aeration modification project. The engineering cost of \$64,920 is included in the \$620,000, but a contract approval is required. The engineering is just over 10% of the project which is well within industry standards. Freese & Nichols will bid the project and administer through completion. A budget amendment is needed.

Charles Archer introduced Brian Jann, Robert Vinay, and Leonard Ripley, the team from Freese & Nichols. Ripley spoke about the process improvements at the Catawba Wastewater plant. He gave a brief history of the plant then discussed the four main process areas. He showed an overview of the existing facilities and how the process flowed through the plant facility. He shared the ongoing improvements planned for 2015 and 2016. Ripley then outlined the proposed temporary aeration modifications using surface aerators. He noted that the temporary modifications would not interfere with or detract from whatever permanent solutions are eventually constructed.

Councilman Cantrell asked if this modification would cause odor issues. Ripley stated that as long as it was not left to go septic there was not much chance for odors. Councilman Cantrell asked if nearby neighborhoods would experience an increase in odors. Ripley stated it should not.

Councilman Thompson asked about the life expectancy of the surface aerators. Ripley stated about 15 years but once the EQ basin was upgraded the aerators would be taken out and possibly sold back or used in other areas of the plant.

Councilman Thompson asked about the underground pipe and would it be buried. Ripley stated that during the emergency/temporary phase of the project it would not be trenched.

Upon motion by Councilman Thompson seconded by Councilman Cantrell, and carried unanimously, the Council approved and authorized Freese & Nichols to perform

engineering services for the emergency aeration modification project in the amount of \$64,920.

Upon motion by Councilman Fleming, seconded by Councilman Cantrell, and carried unanimously, the Council approved Budget Amendment (Ordinance # 15-10) for the appropriation of funds for the short-term corrective action required to address the emergency aeration modification project in the amount of \$470,000.

Councilman Cantrell stated that the Finance Committee discussed that spending all this money at the sewer plant there would need to be a change in the sewer rate at some point. The Assistant City Manager stated that there is money in the capital budget for a rate study in the next 2-3 years.

3. Consideration of a Contract with Freese & Nichols for the Wastewater Process Conversion Study

The Assistant City Manager reminded Council that they have known since we began the SFR process that pure oxygen technology used at the wastewater plant is outdated. Other technologies are now available, cost effective, and efficient at carrying out the secondary treatment process. As such, it has been recommended to convert the current treatment process to fine bubble diffusion or other aeration technology. There are several ways to make this conversion. A detailed evaluation of strategies to convert the treatment process will help determine the most feasible and cost effective solution, while considering future needs and limiting throw away costs. The study will also allow for more accurate estimates to be completed for future projects. Also, chlorine gas is currently used for effluent disinfection. While this approach is effective, the Environmental Protection Agency (EPA) classifies this as a high-risk product and therefore regulates its use, requiring regular updates to the City's Risk Management Plan (RMP). In an effort to address safety concerns and update plant components, conversion to a safer alternative is recommended. As part of this process conversion study, alternatives will be evaluated to convert the disinfection process from chlorine gas to sodium hypochlorite (bleach). We already did this at the water plant.

A task authorization for this study was received from the engineering firm, Freese & Nichols, for the process conversion study at a cost of \$49,905. The current operating budget would fund this project. By doing this study now and including the oxygen conversion and the chlorine gas conversion, we will be position to go after State money for these projects. After the study, we are still looking in several years to do these projects

Upon motion by Councilman Cantrell, seconded by Councilman Simmons, and carried unanimously, the Council approved and authorized a task authorization from Freese & Nichols to complete a wastewater process conversion study in the amount of \$49,905.

4. Consideration of Award of Bid for the Installation of Improvements at the Lail Road Sewer Liftstation

The Assistant City Manager stated the Lail Road Sewer Liftstation is an important feature of our collection system. It is designed to pump sewage from the Glen Alpine area for final treatment at the wastewater treatment plant.

Within the last couple of years, a progressive decline in pumping efficiency has been realized. Also, maintenance at this site has become more frequent and costly. An upgrade in the pumps, controls, power supply, and by-pass at the station is needed.

Informal bid proposals were requested from four NC-licensed utility contractors for the installation of improvements at the Lail Road Sewer Liftstation. Three bids were received prior to the deadline on March 5th, 2015. The lowest responsive, responsible bid was submitted by Brushy Mountain Builders, Inc. of Lenoir, North Carolina in the amount of \$89,000. This was included in the 2014/2015 CIP budget.

Upon motion by Councilman Cantrell, seconded by Councilman Fleming, and carried unanimously, the Council authorized and contracted with Brushy Mountain Builders, Inc. of Lenoir, NC in the amount of \$89,000 for the installation of improvements at the Lail Road Sewer Liftstation.

5. Consideration of a Budget Amendment for the Purpose of Funding a Study for the Broughton Reuse Project

The Assistant City Manager stated this request is to appropriate funds in the amount of \$16,500 received from two rebate programs the City participates in for the purpose of funding the City's portion of a study for the Broughton reuse project.

Upon motion by Councilman Thompson, seconded by Councilman Cantrell, and carried unanimously, the Council approved a budget amendment (Ordinance #15-09) to appropriate funds in the amount of \$16,500 for the City's portion of the Broughton Reuse Project study.

6. Consideration of a Budget Amendment to Receive and Appropriate Main Street Solutions Grant Funds Received from the State

The Assistant City Manager stated this is to appropriate the receipt of Main Street Solution grant funds awarded by the State. The downtown businesses that received these funds are \$25,000 to Treat, \$25,000 to Fonta Flora, \$50,000 to Hamilton Williams Gallery and \$75,000 to the Community House/Community Kitchen.

Upon motion by Councilman Simmons, seconded by Cantrell, and carried unanimously, the Council approved appropriating Main Street Solutions grant funds received from the State in the amount of \$175,000 (Ordinance #15-08).

7. Consideration of a Budget Amendment to Appropriate Receipt of Reimbursement of Funds for Marketing

The Assistant City Manager stated this budget amendment is to appropriate funds received from ElectriCities as reimbursement for marketing magnets.

Upon motion by Councilman Cantrell, seconded by Councilman Fleming, and carried unanimously, the Council approved appropriating receipt of reimbursement of funds in the amount of \$533 from ElectriCities to the City for marketing magnets (Ordinance #15-07).

8. Consideration of Authorization to Apply for a Grant from the North Carolina Appalachian Regional Commission through the Western Piedmont Council of Governments

The Assistant City Manager stated The Western Piedmont Council of Governments announced that the North Carolina Appalachian Regional Commission is providing our region \$100,000 for a new initiative called the *Emerging Opportunities Grant Program*. Funding is available for projects in Alexander, Burke and Caldwell counties. The program will provide grants ranging in size from \$10,000 to \$50,000 for projects that can be completed within a 12-18 month timeframe from award date.

Potential fundable projects include but are not limited to:

- Small Business Loan Development
- Development of Local Food Economies
- Community Development Plans
- Downtown Revitalization Plans
- Downtown Improvement Projects or facade improvements
- Community Visioning Sessions
- Economic Development Studies
- Community Leadership Training
- Local Business Plan Competitions
- Youth Entrepreneurship Training
- Businesses Apprenticeship Programs

This opportunity could provide a grant match for the final phase of wayfinding signs in the 2015/2016 budget. The total wayfinding request for next year is \$75,000. We are asking to apply for \$35,000 from the ARC funds.

Upon motion by Councilman Fleming, seconded by Councilman Cantrell, and carried unanimously, the Council authorized staff to apply for a \$35,000 grant from the North Carolina Appalachian Regional Commission through the Western Piedmont Council of Governments.

XIV. Other Items from City Manager and City Council Not on Agenda – Councilman Thompson made a motion to move the Public Comment period to the beginning of the Council meeting at 6:00 p.m. The motion was seconded by Councilman Simmons for the sake of discussion. For clarification, the City Attorney asked Councilman Thompson if he meant to move the beginning time of the Council meetings to 6:00 p.m. Councilman Thompson affirmed that was his intent.

Councilman Thompson stated the purpose of his motion was to make all parts of the meeting accessible to citizens.

Councilman Cantrell stated that he made the motion months ago to no longer televise the Public Comment portion of the Council meetings. He stated the comment period has become monopolized by several people who are critical of the way the City operates; offer no solutions; and whose purpose is to antagonize council members individually. This includes people who live outside the city limits. During the last election cycle there was a candidate who used the Public Comment period for campaign purposes which is not the purpose of the Public Comment period. Is there a benefit to the citizens of Morganton to display this type of criticism via the local television channel, Cantrell asked. He stated that if a citizen brings an item to the Council's attention and if action is necessary, the item is turned over to staff to be taken care of.

The Mayor stated this is the second or third time this topic has been dealt with. He stated that Councilman Thompson was not on the Council when citizens were personally criticizing council members, the Mayor in particular. The Mayor stated the personal attacks were unmerciful and not needed in the public forum.

Councilman Fleming stated the Public Comment period is set aside for an individual to come before the Council in regard to the operation of the City or for an individual to bring an item to the attention of the Council. Folks who just want to have public air time should contact other media and buy air time to express their concerns. The Council is operating a business and should not be subjected to personal criticism and personal attacks.

Councilman Simmons stated he was on the Council when they voted to do away with televising the Public Comment period. He stated he does not like the personal attacks but has heard from some citizens who feel the Council is trying to hide things. He asked the attorney if they could distinguish a personal attack and escort someone out.

Councilman Cantrell stated that as long as he has been on the council there has never been any attempt to hide anything. The minutes are public record, they are on the website. If people think that by not televising the Public Comment session the Council is hiding something they should come visit a meeting and see for themselves; it's easy to judge when someone doesn't have all the facts. People who think the Council is trying to hide something need to step up and give examples.

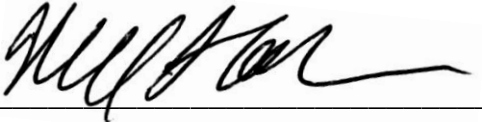
The City Attorney stated in response to Councilman Simmons' question there have been other municipalities that have tried to restrict what citizens say during Public Comment,, however that raises a lot of questions both legally and constitutionally. He stated it would be a fruitless effort to try to regulate or forbid personal attacks especially against elected officials.

The question was called for a vote, and the motion failed on the following vote: one yea (Thompson) and 4 nay (Cohen, Cantrell, Fleming, Simmons).

XV. Reports – Reports were distributed for information.

XVI. Adjournment – The meeting was adjourned at 7:34 p.m.

Preparation of Minutes. These minutes were prepared by Mikela D. Russell, Assistant City Clerk. Copies of all resolutions, ordinances and orders referenced in these minutes are intended to be incorporated into these minutes as if fully set forth herein. Prior to including them into the official minute book, the minutes have been read and approved by the City Manager and the City Attorney, then distributed to each member of the City Council for further review and final approval, at a subsequent Council Meeting.



Mayor

Assistant City Clerk